

Middlebury–Monterey

L A N G U A G E A C A D E M Y

Dear 2009 MMLA Students and Families,

At MMLA we are committed to providing the best possible language program for our students. Students take part in classes and activities that are grouped by level as well as some that are oriented towards mixed level groups. As we prepare, we need to gather more information about the language proficiency of each student. This communication explains our language level placement process.

While each language academy has slightly different procedures, the two steps in the placement process are the same:

- 1) Pre-Placement Form: Each student should fill out the pre-placement form for their language, regardless of level or experience, and return it to our office by May 18, 2009. The form for each language is available at our [accepted student web site](#). It is also attached to this e-mail and has also been mailed to you. The information, once gathered, helps us know our students better. Forms can be returned by mail to MMLA, Middlebury College, Middlebury, VT 05753 or by fax to 802.443.3220.
- 2) Placement Confirmation: On the first full day of the program, students will be asked to complete a written exercise and will also be interviewed by a teacher. The information gathered during this exercise is used to confirm the placement of our students. We also utilize this information as a comparative baseline to assess students' growth in language proficiency during the session.

We would also like to remind students and families who have not submitted their travel information to do so on-line. To access the form please click on the "Apply Now" link at www.mmla.middlebury.edu, and using the same password you used to apply, enter your travel information. It is extremely important that we are aware of each student's travel plan.

As always, if you have any questions, please do not hesitate to contact our office at 802.443.2900 or by e-mailing mmla.admission@middlebury.edu.

Best wishes,

Roberto d'Erizans
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